

## **LEE FLYING ASSOCIATION RULES**

### **1. NAME OF THE ASSOCIATION**

The Association shall be called The Lee Flying Association (LFA)

### **2. OBJECTS OF THE ASSOCIATION**

The objects of the Association are:

- (a) To encourage and promote the study and practice of flight in all branches.
- (b) To arouse local interest in everything connected with aviation and to encourage the development of Lee-on-Solent aerodrome.
- (c) To provide such social and flying facilities for its members as may be considered desirable.
- (d) To promulgate and disseminate safety procedures and relevant aeronautical information as deemed necessary during the notified operating hours at Lee-on-Solent aerodrome.
- (e) To represent aviation related activities at Lee-on-Solent aerodrome.
- (f) To promote communication and integration of flying activities between all interested parties and operators at Lee-on-Solent aerodrome.

### **3. DEFINITIONS**

In the interpretation of these Rules and of the Aerodrome and Flying Regulations and of any other Regulations and Bye-Laws, the expression 'Association' shall mean The LFA and their agents and sub-contractors and officials acting with the authority of the Association.

Words importing the masculine gender shall include the feminine where the context is required.

### **4. COMMITTEE**

The whole management and control of the Association and of the Association funds shall be vested in the committee. The number of the members of the Committee shall not be less than three, or more than eight (exclusive of ex-officio members).

If the Committee appoints a Secretary, Treasurer or Chairman of a Sub Committee who is not an elected member of the Committee then such person shall be an ex-officio member of the Committee during their respective tenure of Office. The Committee may from time to time and at any time appoint a member of the Association as a member of the Committee.

Any member so appointed shall retain his office only until the next ordinary General Meeting, but he shall then be eligible for re-election. A person who is not a full member of the Association shall not in any circumstances be eligible to hold office as a member of the Committee.

## **5. ELECTION OF THE COMMITTEE**

At the ordinary General Meeting in each year one third or the nearest number to one third of the Members of the Committee for the time being shall retire from office, but shall be eligible for re-election. The Members of the Committee to retire shall be those who have been longest in office.

Any Full Member of the Association who has an interest in flying or is involved in aviation at Lee-on-Solent aerodrome may be proposed for election to the Committee by any full member subject to such proposal being made in writing to the Secretary to be received at least fourteen days before the Annual General Meeting and accompanied by agreement to serve on the Committee signed by the nominee.

The Association may by extraordinary resolution remove any member of the Committee before the expiration of his period of office and may by an ordinary resolution appoint another member in his stead, but any person so appointed shall retain his office so long as the member in whose place he is appointed would have held the same if he had not been removed.

## **6. MEETING OF THE COMMITTEE**

The Committee shall meet at such times as they consider may be necessary to transact the business for which they were appointed.

## **7. SUB-COMMITTEES**

The Committee may delegate any of their powers to Sub-Committees consisting of Full Members of the Association. The Sub-Committee shall meet at such times as may be considered necessary to transact their business.

## **8. ANNUAL GENERAL MEETING**

A General Meeting shall be held in each calendar year at such time and place as may be determined by the Committee. A minimum notice of 14 days shall be given in advance of the date chosen.

## **9. MEMBERSHIP**

The Association shall consist of the following classes of Members who, subject to these Rules and the Aerodrome and Flying Regulations and any other Regulations or Bye-Laws which may be made by the Association, shall have the qualifications and rights hereinafter mentioned:-

(i) Full Members - shall be the only class of membership which will participate in the organisation of the Association and be eligible to take part in and vote at any General Meeting.

The member shall be responsible for any family members, guest or visitors brought onto the airfield. Only those directly involved in flying activities e.g. Pilots, Passengers and those delegated by the LFA for airfield duties shall be allowed air side.

(ii) Temporary Members - who shall be persons wishing to fly as a pilot or passenger over a limited period or who have applied for full membership in accordance with Section 11 of these Rules and whose application has not yet been considered by the Committee.

(iii) Junior Members – who shall be persons below the age of 18 years involved in flying or associated activities but will have no voting rights and can not be elected onto the committee.

## **10. AGE LIMITS**

Full Membership and the application for Full Membership is only available to persons who have attained their 18th birthday. Other classes of Membership are available to those who have not yet obtained their 18th birthday subject to their declaration agreeing to be bound by the Rules of the Association being signed by their Parent or Guardian.

## **11. APPLICATION FOR MEMBERSHIP**

Application for any class of Membership shall be made on the form provided by the Association.

Each applicant for Full Membership shall be proposed and seconded in writing by two Full Members of the Association.

The proposer and seconder shall be responsible for ensuring that the applicant is aware of the rules and facilities of the Association and shall be responsible for facilitating the applicant's introduction to the Association.

Applications for Temporary Membership may be proposed by a Full Member.

## **12. ELECTION OF MEMBERS**

The election or otherwise of any applicant shall be at the sole discretion of the Committee. Applications will only be considered where the appropriate subscription and entrance fee have been paid and in the event of an application not being accepted these fees shall be returned less an amount equal to the Temporary Membership fee which would have applied between the date of application and the date of refusal of the application. An applicant whose membership is declined will not be eligible to continue as a Temporary Member unless advised otherwise by the Committee.

## **13. NOTIFICATION OF ELECTION**

The Secretary shall write to each person who has been elected to Full Membership and they will be issued with a Membership Card.

## **14. PERIOD OF MEMBERSHIP**

Once elected Full Membership shall continue providing the subscription is paid in accordance with Section 15 and that membership is not terminated as provided for in these rules.

Temporary members shall be admitted for a period of one week or one month or for the period during which an application for Full Membership is being considered in accordance with Section 11.

## **15. SUBSCRIPTION**

- (i) All subscriptions shall be due and payable at the time of application for membership and shall be the amount as from time to time determined by the committee.
- (ii) The subscription year runs from 1st January to 31st December and the subscription for Full Members for the succeeding year shall be due unless notice of termination of membership is received by the Secretary prior to 1st December.
- (iii) The Committee may agree methods of deferred payments which shall be equally open to all Members. If any payment is not received on the agreed date then the full outstanding balance of subscription becomes immediately due. If such balance is not paid within fourteen days of a letter having been dispatched from the Secretary to the last known address of the Member then the Committee shall have the power to remove any such Member from membership.

Any Member removed from membership in accordance with paragraph (iii) above who wishes to be considered for re-election to membership shall submit any arrears of subscription in addition to any fee which would have normally been payable by a new applicant.

## **16. FACILITIES**

The use of the Air Side facilities is limited to members of the Association and their guests. Fly-in visitors are deemed to be members of the Association for a maximum of 14 days after which they are required to take temporary membership.

Members owning or operating aircraft are required to ensure that they comply with all legal obligations including:

- Aircraft Certification and maintenance to the appropriate standard,
- Aircraft insurances including 3<sup>rd</sup> party liability and crown indemnity.
- License validity including medical certification.

All pilot members resident on the Airfield will be required to undergo training in airfield procedures and to register that they fully understand and will comply with the Airfield rules and applicable Law. Training will be delivered by a Qualified Flying Instructor for which a charge at normal rates may be levied by said instructor.

## **17. REFUSAL OF FACILITIES**

The acceptance of any person as a Member does not imply any liability on the part of the Association to provide an Association clubhouse or premises, meals, refreshments, or other facilities, tuition or machines for hire. The right is reserved by the Association to refuse flying and/or Association facilities to any Member, provided that if such refusal shall consist of a permanent objection to providing tuition in flying, machines for hire or

admittance to Association premises to that Member, then that Member shall be entitled to a proportionate return of his subscription for the current year, should he so desire and resigns from the Association, provided that such return of subscription is applied for in writing within six weeks of such refusal of facilities.

### **18. CAUTIONING. SUSPENSION AND EXPULSION OF MEMBERS**

In the event of any Member committing a breach of any of these Rules or of the Aerodrome and Flying Regulations or of any other Regulation or Bye-Law promulgated on behalf of the Association or of any Rules of the Air, Air Navigation Order and associated regulations or being charged with conduct which in the opinion of the Committee is injurious to the character and interests of the Association, he may be cautioned or suspended by a member of the Committee pending a decision by the Committee to ratify, or otherwise, the action taken. Any member suspended will have a right of appeal to the Committee.

Such Members may be recommended by the Committee to resign, and if the Member so recommended shall not resign within ten days, such Member may be expelled by Resolution of the Committee and cease to be a Member of the Association and all sums which shall have been paid by such Member shall thereupon be forfeited.

Such Member shall have the right of appeal to a Special General Meeting which must be exercised within fourteen days of the expulsion, when a majority shall either confirm or reverse the resolution of the Committee.

Any Member becoming bankrupt or being convicted of a criminal offence shall cease to be a Member of the Association, but the Committee, in exceptional cases shall have the power to withhold the operation of this rule.

### **19. GUESTS**

A Full Member may introduce guests to the privileges of the Association but no guest shall be introduced more than twelve times in any twelve month period. Unless authorised otherwise by the Committee, the number of guests who may be introduced by a Full Member at any one time is limited to three and the Full Member shall be responsible for the conduct of those guests introduced by him.

A person who has failed to be elected to Membership, or who has been removed from Membership, shall not be eligible as a guest or shall be admitted to the Association on any pretext whatever except at the invitation of the Committee.

A member of the Committee or alternatively two Full Members have the right to exclude without stating a reason, a stranger or guest who, in their opinion is an undesirable visitor, whether introduced by a Member or not.

### **20. CHILDREN AND ANIMALS**

Children under the age of fourteen years will be admitted to the aerodrome, only on the understanding that the Member introducing them is responsible for seeing that they are continuously under the supervision of an adult.

All animals brought onto the confines of the Airfield must be kept under strict control, particularly in aircraft maneuvering areas, and are the sole responsibility of the person so doing.

## **21. MEMBERSHIP CARD**

A Member shall, on the request of a Member of the Association Staff or any other authorized official, produce his Membership Card.

A Member's Card shall not be transferred or lent by the Member to whom it is issued to any other person.

## **22. INSURANCE**

No Member shall do or cause to be done any act or thing which might cause the premium or premia paid by the Association in respect of any policy or policies of insurance affected by it to be increased, or which may void or invalidate or otherwise jeopardise or prejudicially affect any such policy, and every member shall be deemed to have full notice and knowledge of the contents and terms of such policy or policies, of which they may be informed on request.

## **23. LIABILITY**

In so far as the above mentioned insurance policies permit, the Association shall extend to Members the protection of such policies against legal liability for loss, injury or damage to third parties (other than Members of the Association) and against legal liability for loss injury or damage caused by any Member unless such loss, injury or damage was directly or indirectly caused by the wrongful or negligent act, default or omission of such Member or the breach or non-observance by such Member of the Association Rules or Aerodrome and Flying Regulations or of any Air Navigation Convention Act, Rule, Order, Direction or Regulation made by Government or Local Authority or of the conditions of any policy of insurance held by the Association, in which case the Member shall be liable to the Association for such loss, injury or damage and the Association reserve the right to take legal proceedings to recover from the Member in respect thereof.

## **24. BREAKAGES**

The cost of making good all breakages or damage to the property of the Association shall be payable to the Association by the Member causing the breakage or damage, or in the case of breakage or damage caused by a visitor or guest, by the Member introducing such visitor or guest.

## **25. ASSOCIATION ADDRESS**

No Member shall give the name of the Association for any business unless acting on behalf of the Association with the approval of the Committee.

## **26. LOSS OF OR DAMAGE TO PROPERTY**

The Association accepts no responsibility for loss or damage whether caused by accident, negligence, or otherwise, to aircraft or articles left in aircraft, on any part of the aerodrome.

Motor vehicles and the like are accepted for parking, storage, repairs, servicing or handling at owner's risk only.

## **27. PARKING OF MOTOR CARS AND OTHER VEHICLES**

In order to obviate any danger to aircraft, Members' cars may only be parked in the places which are from time to time designated by the Association and cars moving from one place to another within the Aerodrome boundary must be driven very slowly and with the greatest care. The Association shall be under no liability in respect of any loss or damage sustained by the Member by reason of his leaving his car in any place designated by the Association.

## **28. COMPLAINTS**

Any complaints shall be made to the Committee in writing and signed by the member complaining.

## **29. REGISTRATION OF MEMBERS' ADDRESSES - DELIVERY OF NOTICES**

Each Member shall communicate his address and any other details (including E-Mail address) as may be requested by the Committee to the Association Secretary for registration and all notices sent to such address shall be considered to have been duly delivered.

## **30. INTRODUCTION PROMULGATION AND INTERPRETATION OF THESE RULES**

These Rules were approved as Bye-Laws of the Association by the Committee by unanimous decision on \*\*th \*\*\*\*\* 2007.

No Member shall be absolved from the effect of these Rules or Regulations of the Association and of the Aerodrome and Flying Regulations by any allegation of not having read them or of ignorance of their content. A copy will be supplied to each Member on request.

The Committee shall have the power to promulgate such Bye-Laws and Rules as they may consider necessary and to make alterations, additions or amendments to these Rules and to the Aerodrome and Flying Regulations which shall become effective and binding on all Members immediately they are posted.